

Mecklenburg County Park and Recreation Commission (PRC)
Special Meeting
July 10, 2018

Attendees: Heidi Pruess, Rick Winiker, Peter Engels, Doug Burnett, Tristan McMannis, Sterling Martin, Brian Cox, Mary Johnson, Rufus Kearney, Blanche Penn

Special Meeting was called to discuss the current status of PRC Advisory Councils (AC). Thanks to Peter Engels for facilitating the 2-hour discussion (see attached Powerpoint Presentation). Results of the discussion include the following:

- Advisory Councils require clear purpose and connection with the PRC. PRC priorities, as stated during the PRC annual retreat (see attached resolution), will be explained to and drive future AC agendas. A specific request for engagement and dialogue from each AC around each of these priorities should include:
 - ☐ what is working well within the Park and Recreation system as relates to the AC,
 - ☐ challenges within the system as relates to the AC, and
 - ☐ how can the PRC help the AC on issues not able to be addressed by staff.
- Advisory Council agendas should be developed by and driven by the designated PRC Chair. It is the role of the PRK staff member to assist with administration (AC member roster, meeting minutes, etc) and attend meetings as an information resource.
- PRC meeting agendas will be modified to include Standing AC Reports that will be provided by each PRC Chair as appropriate. PRC meetings will be held to a 2-hour limit and therefore informational content that cannot be covered during the PRC meeting should be deferred to the appropriate AC for in-depth discussion as needed. Special or new topics, such as development of a new Park Master Plan, should be introduced sufficiently at PRC meetings to allow PRCers to introduce and discuss the issue with their AC for input/feedback.
- The Fees and Charges and Strategic Plan and Long Range Finance AC/Subcommittees will be sunset, allowing these topics to be discussed at all other AC as appropriate.

Next Steps include:

- a) PRC Chair to relay this approach to staff and invite BOCC to attend PRC meetings.
- b) PRC to work with their AC staff representative to make adjustments.
- c) Transition period of 2-months to work with existing AC members and staff. After the 2-month transition period the following topics should be discussed:
 - Appropriate make-up of AC members in number and type. During the transition period and until the PRC determines appropriate, no new AC members will be appointed. PRC AC Chair will contact any applicants with an explanation of the current transition.
 - Relationship of ACs to one another and other entities covering AC topics.
 - Advertising of AC open meetings and recruitment of new members as needed.
 - Gaps in AC work that need to be covered and are not on the agenda of any current AC.